

MARKET LAVINGTON PARISH COUNCIL

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14th October 2026

To Councillors:

Fred Davis; Di Fraser; Peter Joly; Ian Macqueen; Suzanne Morrison; Duncan Poole; Lesley Quigley; Chloe Stevens (Chair); Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Full Council** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Tuesday 20th October 2026 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO



AGENDA

Meeting of the Full Council

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk will also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

It is reminded that Market Lavington Parish Council has signed up to the NALC Civility & Respect Pledge under which the Council has agreed to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Item for Discussion	
26/27-125-FC2010	Attendance and Apologies for Absence
a) To receive any apologies for absence and consider reasons for non-attendance. b) To receive update on councillor attendance to meetings and apologies process.	
26/27-126-FC2010	Declarations of Interest and Dispensations to Participate
a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.	
Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
26/27-127-FC2010	Adjournment for Public Participation (maximum of 15 minutes)
Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation. To include a brief presentation from Wessex Internet (if available) regarding their proposals for full fibre broadband in Market Lavington and Easterton parish.	
26/27-128-FC2010	Minutes of Council Meetings
Meeting of the Full Council held on the 19 th May 2026 - To approve and sign the minutes as a correct record of the meeting. Meeting of the Full Council held on the 15 th September 2026 - To approve and sign the minutes as a correct record of the meeting.	

26/27-129-FC2010**Monthly Reports**

- a) **Wiltshire Councillor Report** (Cllr Dominic Muns).
- b) **Youth Council for the Lavingtons** (Written report from Group Leader). To include update regarding the new bin and plaque on the picnic bench and any plans with West Lavington.
- c) **Rights of Way Working Group** (Written report from Group Leader). To include update on works undertaken since the last meeting, plans for future works and any ongoing investigations. Including priority listing as submitted to Wiltshire Council and planting of tree whips. To make any associated decisions on these works.
- d) **Community Hall Trust** (written report by Cllr Poole). To receive update from the last Trustee meeting which was the AGM held on 12th October 2026.
- e) **Friends of Canada Woods & Community Park Community Group** (report from Group Chair). To receive updates and make any associated decisions on:
 - i. Environment Agency exemption for the repair to the pipework under the pathway of MLAV2 for directing spring water into the river.
 - ii. Blossom Day – Saturday 24th April 2027.
 - iii. Wiltshire Lottery.
- f) Any other reports.

26/27-130-FC2010**Market Lavington Neighbourhood Plan 2**

- a) **Steering Group Updates** – To receive an update from the Steering Group on the current position of MLNP2 and the reinstatement of regular public meetings. To include a discussion on the sign up to Parish Online mapping 3-month free trial (as an alternative to LandApp at an annual cost of £160+VAT).
- b) **Wiltshire Council Local Plan Consultation** – To receive an update on those landowners that have submitted proposals to the Local Plan ‘Call for Sites’ and any associated differences and impacts on MLNP2 and the works undertaken to date.
- c) **Professional Consultant Support** – To receive an update regarding engaging the services of Master Land & Planning to assist with the progressing of MLNP2 and consideration of their proposals. To include discussion regarding associated budgets.
- d) **Terms of Reference document** – To make plans for the review of this document following any decisions regarding the above.

26/27-131-FC2010**Governance & Management Advisory Group**

- a) To receive the draft minutes from the GAMAG meeting held on 1st October 2026.
- b) To receive any updates on actions agreed by the Advisory Group and to consider recommendations made by the Advisory Group and make any associated decisions on the following:
 - i. **Policies** – To acknowledge process for reviewing the next phase of policies including the New Councillor Induction Policy, Terms of Reference to incorporate the Councillor/Officer Protocol sections, Community Emergency Plan, and Register of Interests Forms.
 - ii. **Council Meetings** – To consider any dates for Council meetings for November & December.
- c) **Training** – any councillor or staff training booked or undertaken since the last meeting (includes review of presentation slides from WALC Conference held on 6th October 2026).
- d) **Outside Bodies** – To receive updates and make any associated decisions regarding work with external bodies to include Flood Wardens, Tree Wardens, and any others.
- e) **Collaborative Meeting with Neighbouring Parishes** – To receive the notes from the September 2026 meeting of Chairs from adjoining parishes and to consider support for proposals in relation to traffic speed limit reduction from West Lavington through to Easterton and for improved gully clearing functions within the parishes.
- f) **MLPC Community Engagement Newsletter** – To review the draft of the autumn 2026 edition in readiness to send to the printer.
- g) **Remembrance 2026** – To consider preparations and MLPC representation at parish Remembrance events.
- h) **Christmas 2026 arrangements** – Preparations for Community Minded Person & Young Person of the Year award, Carol Singing, Christmas lights in the Market Place and light switch on.

26/27-132-FC2010**Finance**

- a) To receive and consider financial reports – receipts and payments details for July, August & September 2026 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.
- b) To approve payment of ‘card / online Payments’ for October 2026 – *(schedule of payments and copies of accompanying invoices to be provided to councillors before the meeting)*.
- c) **Committed Expenditure and Ear Marked Reserves (EMR)** – To review the updated report of any committed expenditure and current EMR and make any associated decisions.

- d) To receive an update on the receipts and payments against the budget for the first quarter of the 2026/27 financial year, in accordance with Standing Orders.
- e) Conclusion of Audit – To acknowledge the conclusion of audit notice and External Audit report for the year ending 31st March 2026 accounts.
- f) Future External Audit – To receive update on the decision to opt in to the early adoption of the SAAA online external audit portal and associated training.
- g) Utility Contracts – To receive update on the renewal of the electricity contracts for the Old School and Elisha Field.
- h) Chairman's Charity Account – To receive an update regarding transferring these funds to a different bank account without administration fees.
- i) Scribe Accounts – To receive an update following the decision at the last meeting to proceed with a new accounting software package.
- j) Old School AV Equipment Upgrade – To receive an update following the site meeting with a suitable contractor; full report to come to the next OS Committee meeting.
- k) Community Grants – To consider applications from the Tuesday Club and St Barnabas School and any associated actions that may be taken by MLPC as an alternative to grant funding.

26/27-133-FC2010 Parish Council Land

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) **MLAV2 at Canada Woods Landslip and associated rectification works.** Any correspondence received from the contractor following discussions regarding the EA permits.
- b) **Elisha Field Pavilion.** To receive update from the site meeting with the Scouts on 12th October 2026 and to discuss and agree any amendments to the proposals for a new building on the site of the existing pavilion. To agree any associated changes required to the lease document and instructions for the Council's solicitor. To also receive an update the condition of the pavilion and to consider quotations for the surveying of the existing pavilion building.
- c) **Canada Woods Aspen Tree.** To receive update on the emergency works to the twisted Aspen tree located behind Francis Road and to ratify the associated expenditure.
- d) **Tree Works.** To receive an update on the tree works agreed at the last meeting in relation to the Willow at Northbrook, the falling Hawthorn at edge of MLAV2 in Canada Woods, and the dead Elm at the Grove Road entrance to Canada Woods.
- e) **Memorial Bench.** Update on the memorial bench to be installed on the Green at St Mary's in memory of the late Alan Price.
- f) **Broadwell.** To receive an update on feedback regarding the damming of the water flow at Broadwell.
- g) **Play Areas.** To consider quotations for annual independent play inspections.
- h) **Library.** To note the proposed changes to the library opening hours.

26/27-134-FC2010 Current and Future Projects

To receive updates on, discuss, and make any associated decisions on the following:

- a) To receive an update on the project process documentation since discussions at the last meeting.
- b) To review current list of possible future projects and to receive updates on any preparation works undertaken since the last meeting, including:
 - i. Highway improvements/traffic management proposals suggested in the report from Motion (Transport and Infrastructure Consultants) and receive the feedback from Highway Engineers from Wiltshire Council [subject to availability].
 - ii. Road safety and parking/waiting issues relating to Lavington School. To receive update on any correspondence received on this matter since the last Full Council meeting.
 - iii. Other Projects – To receive update on any other potential new projects being put forward.
- c) To review and consider any sources of external funding for any of these projects and other Parish Council activities.

26/27-135-FC2010 Highways and any other maintenance matters

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) **Parish Steward** – Update on current situation and works requested to be actioned as part of their scheduled visits during October & November 2026.
- b) Tasks undertaken by the **Handyman and Groundwork Contractors** since the last meeting and opportunity to raise any new matters for action.
- c) **Northbrook** – To receive update on clearance work and use of equipment to manage flooding and associated spring water issues [Cllr Davis].
- d) **Parsonage Lane** – Update on works undertaken by Wiltshire Council to cut back the vegetation on the banks; to acknowledge any action take regarding fly tipping, to receive update on any response to the letter submitted to Aster; to review the draft application form to LHFIF for request to install a

virtual pavement in this area and to consider any additional suggestions for moving this issue forward.

- e) **Canada Rise** – Updates on potholes and other highways related works following meeting with residents and Highway Officer on 30th July 2026.
- f) **LHFIG meetings** – Notification that next meeting is scheduled for 5th November 2026 [postponed from 22nd October] and to review and agree the various submissions from MLPC to this meeting.
- g) **Flood Prevention and Highways Maintenance Working Group** – To receive update from this group and changes to the proposals for Community Clean Up Days covering Drove Lane, Parsonage Lane, Spin Hill, and White Street.
- h) To receive any other updates.

26/27-136-FC2010 Correspondence Received

To note action taken by the Clerk and to consider if further action is required in relation to the following matters:

- a) Minutes of the Town & Parish Clerks and Wiltshire Council Meetings held on 24th September 2026.
- b) WALC Newsletter September 2026 issue.
- c) PCC 'Keeping Councillors Informed' newsletter Issue #22.
- d) CrimeStoppers email offering free CPD sessions relating to the prevention of knife crime.
- e) Community First / Wiltshire Village Halls Association – Ask the Network Bulletin for October 2026.
- f) Email on pricing for new SIDs for budget purposes.
- g) Wiltshire Council Briefing Note no. 26-18 – Update on the Wiltshire Community Wellbeing Fund via Crowdfunder.
- h) Wiltshire Council Briefing Note no. 26-19 – Update on Wiltshire Voluntary Sector Organisation of the Month.
- i) Wiltshire Council Briefing Note no. 26-20 – Update on the Locally Identified Infrastructure Projects Fund.
- j) Wiltshire Council Briefing Note no. 26-21 – Update on Community Resilience Hubs.
- k) Flood Wessex Flood Warden Newsletter – Autumn 2026 issue.
- l) Wiltshire Policy Road Safety update for Devizes Area Board to be held on 9th November 2026.
- m) PCC Press Release – Requesting public to report signs of organised crime.
- n) PCC Press Release – Results of public survey on Wiltshire Policing.
- o) Invitation to Devizes Air Quality and Sustainable Transport Group Meeting on 16th October 2026.
- p) Invitation to Wiltshire Neighbourhood Watch Association AGM on 17th October 2026 at Wiltshire Police HQ.
- q) Invitation to WALC AGM on 28th October 2026 at 6.30pm hybrid meeting.

To receive updates on the following previously raised matters:

- r) MLPC request to be included as part of Wiltshire LCWIP to Cabinet Member for Highways, Streetscene and Flooding.
- s) Wiltshire & Swindon Prepared Emergency Contact Hubs engagement sessions September 2026.
- t) Response to request for displaying MLPC minutes on the village notice board.
- u) MLPC formal response to WC Freight Action Plan consultation.

Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting.

26/27-137-FC2010 Planning applications, decisions, and any other planning issues

- a) To consider the following planning applications:
 - i. Reference: **PL/2026/05189** - Householder planning permission *****Revised Plans*****
Address: **Hazeldene, Ledge Hill**, Market Lavington, Devizes, SN10 4NW
Proposal: Front and rear extensions, together with a new roof and internal works to provide enlarged existing accommodation.
Applicant: Mrs Jane Derby.
 - ii. Reference: **PL/2026/06074** – Consent under Tree Preservation Order
Address: **5 Canada Rise**, Market Lavington, Devizes, SN10 4AD
Proposal: T1 Silver Birch - Fell. Tree has previously been reduced and has rot at the old pruning cuts and is in decline
Applicant: Fell.
 - iii. Reference: **PL/2026/06266** – Notification of proposed works to trees in a Conservation Area
Address: **55 High Street**, Market Lavington, Devizes, SN10 4AG
Proposal: T1 Ash - Full removal of Ash with early signs of ash dieback, tree has been losing limbs and is overhanging clients shed and neighbours fence.

Applicant: Mr Brody Broom.

- b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting but via email:
- i. Reference: **PL/2026/05710** – Consent under Tree Preservation Order
Address: **14 Canada Rise**, Market Lavington, SN10 4AD
Proposal: T1 Beech reduce by 2-3m remove rubbing crossing branches and deadwood throughout canopy T2 Beech reduce by 2-3m remove rubbing crossing branches and deadwood throughout canopy
Applicant: Reed
ML Parish Council Response: **No objection**, on the basis of the trees' proximity to the dwelling.
- c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (*where the response time falls outside of the meeting schedule and an extension cannot be obtained*).
- d) To note recent planning application decisions made by Wiltshire Council:
- i. Reference: **PL/2026/04829** - Notification of proposed works to trees in a conservation area
Address: **Kyrle House, 59 High Street**, Market Lavington, SN10 4AG
Proposal: T1 Cedar - Reduction of overextended limbs to reduce by 2-3 metres back into canopy shape. T2 Acer - 1 - 1.5m formative prune. T3 Cherry - 1 - 1.5m reduction to a more manageable height. T4 Douglas Fir - Deadwood crown. T5 Cherry - Lower over extended canopy to bring back into natural tree shape.
Applicant: Mr Brody Broom
Decision: **No objection**.
 - ii. Reference: **PL/2026/05347** - Notification of proposed works to trees in a conservation area
Address: **St Mary's Church, Church Street**, Market Lavington, SN10 4DT
Proposal: Rowan tree - 2 metre lateral reduction and 2 metre horizontal reduction
Applicant: Mr Ben Bannister
Decision: **No objection**.
 - iii. Reference: **PL/2026/05790** - Prior notification: extension of agricultural track
Address: **Hurst Farm, Cheverell Road**, Worton, Devizes, SN10 5UN
Proposal: Extension of agricultural track.
Applicant: Mr J. Marshall.
Decision: **Prior Approval Granted**.
- e) To note, receive update, or make decisions on any other planning matters including enforcement:
- i. Wiltshire Council Eastern Area Planning Committee Meetings.
 - ii. Appeal ref. 6009768 against refusal decision on application PL/2026/02029 for 9 no. residential dwellings on land north of Drove Lane, SN10 4NT.
 - iii. Enforcement Appeal APP/3940/C/24/3358240 – 29 Spin Hill – Update.
 - iv. **Enforcement** – unauthorised access onto A360 south of Black Dog crossroads.
 - v. **NPPF** – Central Government changes to the National Planning Policy Framework.
 - vi. **Wiltshire Local Plan** – To receive the formal response submitted from the Parish Council to the consultation on the Wiltshire Local Plan Scoping Document. To include feedback from councillors on the same.

26/27-138-FC2010 Items for next agenda

Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting.

26/27-139-FC2010 Adjournment for Public Participation (maximum of 5 minutes)

Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.

26/27-140-FC2010 Date and Time of Next Meeting

The next meeting of the Full Council is scheduled to be held on Tuesday 17th November 2026 at 7.15pm at the Old School.